

**ROSLYN UNION FREE SCHOOL DISTRICT  
Meeting of the Board of Education**

**Thursday, September 21, 2023**

**6:30 P.M.**

**Administration Building – Boardroom**

**MINUTES**

Meryl W. Ben-Levy, President  
Michael Levine, Vice President  
David Dubner  
Alison Gilbert  
Robert Koonin  
Leigh Minsky  
David Seinfeld

**ALSO PRESENT**

Allison Brown	Superintendent
Michael Goldspiel	Assistant Superintendent for Secondary Education
Karina Báez	Assistant Superintendent for Primary Education
Susan Warren	Assistant Superintendent for Business and Administration
Nancy Carney Jones	District Clerk
Blake Sohmer	Student Delegate

**ABSENT**

**6:30 p.m. - Executive Session**

Pursuant to Public Officers Law, Section 105, duly Ms. Ben-Levy moved, seconded by Mr. Seinfeld, and carried by a vote of 7-0, that the Board of Education adjourns to Executive Session at 6:30 p.m., to discuss personnel matters. Ms. Ben-Levy moved, seconded by Mr. Minsky to adjourn the executive session at 6:59 p.m.

**7:00 p.m. – Public Hearing – Repair Reserve Expenditure**

Repair Reserve Expenditure for the Middle School tennis courts repairs

Ms. Ben-Levy called the public hearings to order at 7:03 p.m. Ms. Ben-Levy read the following public hearing

**NOTICE IS HEREBY GIVEN** that pursuant to Section 6-d of the General Municipal Law of the State of New York, a public hearing will be held on Thursday, September 21, 2023 at 7:00 p.m., prevailing time at the Roslyn School District Administration Building, 300 Harbor Hill Rd, Roslyn, NY 11576 at which time and place the Board of Education of the Roslyn Union Free School District will propose to appropriate the sum of One hundred five thousand dollars (\$105,000.00) from the Repair Reserve Fund for the purpose of the following repair: repair of the Middle School tennis courts, together with such necessary materials and supplies to complete the repair. The public hearing shall be held at the time and place stated herein.

Since there was no public comment, Ms. Ben-Levy closed the public hearing at 7:03 p.m.

### **Board of Education Meeting Immediately following the Public Hearing**

The Board reconvened in Public Session at 7:04 p.m.

Preliminary Announcements  
Emergency Procedures  
Cell Phones

### **Pledge of Allegiance**

Recommendation to accept the Treasurer's Report for July 2023 (**Attachment T.1**)

**Ms. Ben-Levy moved, seconded by Mr. Levine carried by a vote of 7-0, to accept the Treasurer's Report for July 2023.**

Recommendation to accept the Claims Auditor's Report for August 2023

**Ms. Ben-Levy moved, seconded by Mr. Levine carried by a vote of 7-0, to accept the Claims Auditor's Reports for August 2023.**

Recommendation to accept the minutes from the following meetings: August 28, 2023, September 12, 2023 and September 15, 2023.

**Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 7-0, to accept the minutes for August 28, 2023, September 12, 2023 and September 15, 2023.**

### **Board President's Comments**

On behalf of the Board of Education, Ms. Ben-Levy welcomed student delegate, Blake Sohmer to his first board meeting and wished him a wonderful senior year.

Ms. Ben-Levy announced the Farmingdale Marching Band was involved in a serious

bus accident today on their way to band camp, she asked everyone to join her in observing a moment of silence in remembrance of those killed and injured in the accident. The district has reached out to Farmingdale offering support.

Ms. Ben-Levy spoke about how wonderful the school openings have been and that homecoming will be curtailed on Saturday due to the weather forecast.

### **Superintendent's Comments**

Ms. Brown spoke about the beginning of school and said it has been a smooth start with the exception of a few issues with the buses. She thanked the Board of Education for their support during the summer to hold special meetings to expedite issues needed for the start of school.

Ms. Brown announced updates for Homecoming weekend due to the impending weather reports. The Homecoming parade was canceled due to the weather forecast. The pancake breakfast will be held at 11:00am. Girls and Boys JV and Varsity volleyball games and the Varsity football game will be played. The Marching Band's half time show has been canceled. The ribbon cutting ceremony for the new track and field has been postponed to October 17, 2023 at 4:30pm.

Ms. Brown thanked Blake Sohmer, OCC President for organizing the homecoming pep rallies held at all the district's schools. The OCC, football team, cheerleaders, marching band and the Bulldog participated in the pep rallies.

Ms. Brown announced the track and field renovations are complete and open to the public. A letter was sent to the community announcing the completion with the information about the hours the track can be used. The District is currently in the planning stages for the renovations of the baseball field and tennis courts.

Ms. Ben-Levy announced that today, members of the Board were certified in emergency responses such as CPR, AD, Choking hazard and Stop the Bleed. She thanked the Administration for planning the training. In addition, she spoke about the High School podcast/broadcasting room that was constructed over the summer. She stated the room is incredible and she is very excited for the students to have this opportunity. Mr. Goldspiel, Assistant Superintendent for Secondary Education, spoke of the student's enthusiasm currently enrolled in the podcast classes.

In addition, Ms. Brown announced the High School is kicking off year two of the Roslyn High School apprenticeship program for students who would like to learn a trade and enter the workforce. On October 4<sup>th</sup> at 6:30 pm, a meeting will be held in the High School library to explain the program.

### **Student Delegate's Comments**

Blake Sohmer, Student Delegate and OCC President, spoke of several activities the OCC and High School have participated in since the beginning of school. The seniors held their annual senior sunrise, the students come to school at 6:00am and

watched the sunrise together. The OCC, Marching Band, Cheerleaders and the Football team held pep rallies at the elementary schools. The High School pep rally will be held on Friday to introduce all the fall sports teams. He asked everyone to come to Homecoming and support the teams. Next week, the OCC will be hosting a new student check-in for students who have recently moved to Roslyn.

## **PUBLIC COMMENT Limited to Agenda Items ONLY**

(Will be limited to ½ hour, no more than 2 minutes per speaker. One speaker per topic).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Please fill out an index card with your name, address and comment topic. Citizens will be recognized by the presiding officer. Please direct all comments to the Board. This is not a time for citizen-to-citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No public comment.

**Ms. Ben-Levy made a motion to move the agenda and agenda addendum as a consent agenda.**

**Ms. Ben-Levy moved, Mr. Dubner seconded and carried by a vote of 7-0, to move the agenda and agenda addendum as a consent agenda.**

**Ms. Ben-Levy moved, Mr. Minsky seconded and carried by a vote of 7-0, to adopt the consent agenda and agenda addendum.**

## **ACTION ITEMS**

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

## **PERSONNEL:**

**ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED**

**P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

**P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

**P.3** **BE IT RESOLVED**, that the Board of Education hereby approves the salary increase for a non-affiliated staff member known to the Board of Education,

effective September 22, 2023.

**Addendum**  
**P.1 Professional**

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
34	Chrisie Papagiannis	Revise Probationary Appointment	Teaching Assistant (New)	MS	9/26/23	Probation Ends 9/25/27*	Teaching Assistant	TA Level I, Grade 3/Step 1**, Per RPA Contract
35	Chrisie Papagiannis	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.	MS	9/26/23	6/30/24		Per RPA Contract, employees' hourly rate
			DELETE #2 On Orig. P1					
36	Douglas Sherry	Appointment	Spotlight Stagecraft	MS	9/22/23	6/30/24		Per RTA Contract
37	Jodi Lembo	Appointment	Spotlight Choreography	MS	9/22/23	6/30/24		Per RTA Contract
38	Denise Samide	Appointment	Chess & Strategic Games	MS	9/22/23	6/30/24		Per RTA Contract
39	Dennis Treubig	Appointment	Film Society	MS	9/22/23	6/30/24		Per RTA Contract
40	Harriet Spitzer-Picker	Appointment	Spotlight Costumes	MS	9/22/23	6/30/24		Per RTA Contract
41	AnneMarie Kellan	Appointment	Collegial Circle Facilitator (not to exceed 8 hours)		9/22/23	6/30/24		\$80/hour (paid by Teacher Center Grant)
42	Nanette Maleganos	Appointment	In-Service Instructor (not to exceed 8 hrs.)		9/22/23	6/30/24		\$80 (paid by Teacher Center Grant)
43	Brooke Cename	Substitute Appointment	Per Diem Substitute Teacher		9/22/23	6/30/24		\$130/day

**BUSINESS/FINANCE:**

**ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

- B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

Recommendation to **amend** the following contract (i) which was approved by the Board of Education on June 22, 2023 (item B.1. (xxix)):

- (i) Contractor: The Wellspring Foundation Arch Bridge School  
Services: Educational/Residential services for 1 student for ~~the 2023-24 school year~~ *summer 2023*  
Fees: ~~\$100,537.20~~ *\$34,629.48 – summer program tuition (\$558.54 per day x 62 days)*  
~~10-month program tuition plus 56.848% of maintenance owed to Nassau County DSS~~  
Total estimated to be ~~\$100,537.20~~ *\$34,629.48* or state approved rate when finalized

- B.2.** Recommendation to approve Capital Budget Appropriation Transfers as per attached. (**Attachment B.2.**)

- B.3.** Recommendation to approve a credit change order as indicated below. This change order will decrease the contract with The LandTek Group, Inc. in the amount of \$25,000.00 and therefore decrease purchase order H23-00031 in account code H-1620-293-04-22EF.

LandTek Group (EH GC-001) represents a credit in the amount of \$25,000.00. This change order allows for the return of our Sitework Construction Allowance not used during project completion. The bid award was presented to the Board of Education for approval as item B.10 on the agenda of 7/20/22.

- B.4.** Recommendation to approve a change order as indicated below. This change order will not result in an increase in the contract with Hinck Electrical Contractor, Inc. as it was paid for with a portion of the \$20,000.00 Electrical Service Allowance.

Hinck Electrical (HS Fields ES AA-001) for new electrical service fees required by utility provider PSEG LI. This was first presented to the Board of Education as a Pending Change Order on 6/22/23 as item B.10. The cost of this change is \$16,311.83 but will not increase the contract amount.

- B.5.** Recommendation to approve a change order as indicated below. This change order will not result in an increase in the contract with The LandTek Group, Inc. as it was paid for with the \$30,000.00 Track Asphalt Allowance, a portion of the \$50,000.00 General Construction Allowance, and a credit from The LandTek Group, Inc. for the cancellation of the athletic storage shed.

LandTek Group (HS GC-001 and GC AA-001) in order to temporarily remove existing grandstand ramp and staircase; remove and dispose of old deteriorated asphalt from the field house to the far east side of the grandstand; grade and install new asphalt and; reinstall grandstand ramp and staircase. This was first presented to the Board of Education as a Pending Change Order on 6/22/23 as item B.11. The cost of this change is \$129,183.79 but will not increase the contract amount.

- B.6.** Recommendation to approve a change order as indicated below. This change order will not result in an increase in the contract with Hinck Electrical Contractor, Inc. as it was paid for with a portion of the \$15,000.00 Electrical Construction Allowance.

Hinck Electrical (HS Fields EC AA-001) for the removed electrical scope associated with the cancellation of the athletic storage building; provide electrical conduit and power to the proposed field boxes and east side shot clock from the existing press box panel and missile the field box conduit (4" Galv.) under the track in lieu of saw cutting pavement. This was first presented to the Board of Education as a Pending Change Order on 6/22/23 as item B.12. The cost of this change is \$1,275.55 but will not increase the contract amount.

- B.7.** Recommendation to approve a change order as indicated below. This change order will not result in an increase in the contract with The LandTek Group, Inc. as it was paid for with a portion of the \$50,000.00 General Construction Allowance.

LandTek Group (HS GC AA-002) in order to install a leaching pool drainage ring for the new steeplechase to drain into; install a new 12' wide double gate in the 4' high chain link fence closest to the existing field house; and to provide labor and material to remediate the collector loop perimeter drainage. This was first presented to the Board of Education as separate Pending Change Orders on 6/22/23 as items B.13. B.14. and B.15 respectively. The total cost of this change is \$10,149.72 but will not increase the contract amount.

- B.8.** Extraclassroom Activity Treasurer Reports (**Attachment B.8.**)

High School, July 2023

Middle School, July 2023

- B.9.** Recommendation by Jason Lopez, Assistant to the Superintendent for Technology & Security Infrastructure (Information Technology Specialist III), to declare as surplus the attached items which are no longer operational or upgradable and have outlived their useful life. These items may be sold as scrap, put up for auction, or discarded as is deemed appropriate. (**Attachment B.9.**)

- B.10.** Recommendation by Dr. Scott Andrews, Roslyn High School Principal, to declare as obsolete the calculators as attached which are no longer of use in the district. They are either not functioning and cannot be repaired, or have become obsolete.

Based upon a visual inspection, they will be sold for their current value. If they have no value, they will be discarded. **(Attachment B.10.)**

### **CURRICULUM AND INSTRUCTION:**

**C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on August 7, 10, 15, 25 and 29, 2023.

**C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on July 12, 2023; August 7, 15, 18, 24, 28, 29, 2023; September 2, 5, and 6, 2023.

**C&I.3** Recommendation to approve Cindy Samide to attend the LIASEA Fall Conference in Montauk, New York from November 1 through November 3, 2023 at an estimated cost to the district not to exceed \$1,319.94.

**C&I.4** Recommendation to approve Isaac Neal to attend the Innovative School Summit in New York, NY from February 28 through March 2, 2024 at an estimated cost to the district not to exceed \$2,100.00.

**C&I.5** Recommendation to approve Vera Trenchfield to attend the NYS AHPERD 85th Annual Conference in Verona, New York from November 17 through November 18, 2023 at an estimated cost to the district not to exceed \$920.87.

**C&I.6** Recommendation to approve Frank Mauriello, 15 other chaperones and 185 students to attend the NYS Field Band Championships in Syracuse, New York from October 27 through October 30, 2023 at an estimated cost to the district not to exceed \$53,342.00. [The total cost of the trip: \$108,842.00, Student contribution: \$55,500.00, District contribution: \$53,342.00].

### **BOARD OF EDUCATION**

**BOE.1 WHEREAS**, the Board of Education of the Roslyn Union Free School District previously established a repair reserve fund pursuant to General Municipal Law section 6-d; and

**WHEREAS**, the Board of Education of the Roslyn Union Free School District intends to expend money from said repair reserve fund for the following purpose: repair of the Middle School tennis courts, together with such necessary materials and supplies to complete the repair; and

**WHEREAS**, in accordance with the requirements of the provisions of section 6-d of the General Municipal Law, the Roslyn Union Free School District Board of Education conducted a public hearing on September 21, 2023, at 7:00 p.m. for

the purpose of discussing the proposed appropriation of a sum not to exceed One Hundred Five Thousand Dollars (\$105,000.00) from the previously established repair reserve fund.

**NOW THEREFORE, BE IT RESOLVED** that the Roslyn Union Free School Board of Education hereby authorizes the expenditure of One Hundred Five Thousand Dollars (\$105,000.00) from the previously established repair reserve fund for the purpose of repairing of the Roslyn Middle School tennis courts together with such necessary materials and supplies to complete the repair.

**BOE.2 BE IT RESOLVED**, that the Board of Education hereby approves a Settlement Agreement and Release in connection with a contemplated due process complaint, a copy of which has been provided to and reviewed by the members of the Board of Education.

**BE IT FURTHER RESOLVED**, that the President of the Board of Education is authorized to execute said agreement on behalf of the Board.

**Public comment**

No public comment.

**Ms. Ben-Levy moved, seconded by Mr. Minsky, carried by a vote of 7-0, to accept the Personnel Agenda Items P.1 - P.2, Addendum P.1, Business/Finance Agenda Items B.1 – B.10, Curriculum and Instruction Agenda Items C&I.1 – C&I.6 and Board of Education Agenda Item BOE.1 – BOE.2, as a consent agenda.**

**Adjournment**

**There being no further business to come before the Board of Education, Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 7-0, to adjourn at 7:21 p.m.**

Respectfully submitted,  
*Nancy Carney Jones*  
Nancy Carney Jones  
District Clerk